

# *The Iowa Council on Homelessness*

## **DRAFT MINUTES**

Friday, July 18, 2014

10:00 AM – 11:30 AM

Meeting Location: The Iowa Finance Authority

Room: Lower Level Presentation Room

Address: 2015 Grand Avenue, Des Moines, Iowa 50312

(Any requests for corrections to the minutes should be submitted to [josh.mcroberts@iowa.gov](mailto:josh.mcroberts@iowa.gov))

### **I ICN ETIQUETTE REVIEW**

Chair Phillips reminded participants to ask to be recognized and to state their name.

### **II INTRODUCTIONS**

The meeting was called to order at 10 AM by Chair Phillips. There are currently 37 members on the Iowa Council on Homelessness and the following voting members were present: Avitt, Axeen, Beilke-McCallum, Binner, Boss, Brand, Brown, Brustkern, Canganelli, Dunnwald, Erickson, Fisher, Ford, Hagen, Harris, Hearn, Hyatt (alt. for Armstrong), Johnson, Jordal, Kellogg, Munsterman-Robinson, Lauterbach, Peterson, Phillips, Rawhouser, Schulze, Schwalm, South, Timm, Wahl, and Wilson. A quorum was established.

### **III APPROVAL OF AGENDA (ACTION ITEM)**

On motion by Mr. Beilke-McCallum and seconded by Mr. Peterson, the agenda for the July 18, 2014 meeting was unanimously approved.

### **IV APPROVAL OF MINUTES (ACTION ITEM)**

On motion to amend the June 5, 2014 minutes to reflect a change in who was present to vote by Mr. Beilke-McCallum and seconded by Mr. Axeen the June 5, 2014 and May 16, 2014 meeting minutes were unanimously approved.

### **V HMIS REPORT**

Mr. Wickering the Institute for Community Alliances gave a brief report and update surrounding the Point in Time (PIT) Count that took place during the last week of January 2014. He detailed homeless numbers concerning individuals and families in the state of Iowa. A detailed report will be made available on the Iowa Finance Authority website and/or The Institute for Community Alliance's website.

### **VI COMMITTEE TASK FORCE REPORTS**

#### **Executive Committee (Donna Phillips)**

- Ms. Phillips brought forward a motion from the Executive Committee to approve the *Recommended Standards for Homelessness System, with Review Process Addendum*. This is the document provided by the State Public Policy Group to the Iowa Council on Homelessness. After some brief discussion, the motion passed unanimously.

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- Ms. Phillips brought forth another motion from the Executive Committee to make September 19, 2014 the effective date of the required Iowa Council on Homelessness Conflict of Interest form to be signed and turned in. There was no discussion. The motion passed unanimously.
- Ms. Phillips then provided a brief update on the new \$50,000 legislative appropriation. The appropriation has been signed off on by the Governor.

## **Nominating Committee (*Ben Brustkern*)**

- Mr. Brustkern thanked outgoing members Cliff Heckman with the Des Moines VA and Becky Falck with SEIDA Community Action for their service on the Iowa Council on Homelessness.
- Mr. Brustkern welcomed new members, Dennis Lauterbach with Lutheran Services in Iowa and Roberta Wahl with Des Moines Area Community College.

## **Public Awareness Committee (*Stefanie Munsterman-Robinson, David Binner*)**

- Ms. Munsterman-Robinson gave an update on the Committee's work on the annual letter to the Governor. To that end, Ms. Munsterman-Robinson and Mr. Binner discussed a proposal from the Public Awareness Committee that a survey be circulated to collect information to be used in the annual letter to the Governor and for the 2015 Homeless Awareness Day on the Hill.

## **Progressive Engagement/Coordinated Intake Committee (*David Hagen*):**

- Mr. Hagen gave a brief presentation of a proposed common assessment tool (VI-SPDAT and SPDAT) that could possibly be used in the Iowa Balance of State Continuum of Care and is being used already in some locations in Iowa.

## **Research and Analysis Committee (*David Hagen*)**

- Mr. Hagen stated that the Committee had not met for a while, but would be meeting on August 21, 2014 in Coralville, Iowa.

## **VII OTHER REPORTS/ACTIVITIES**

None.

## **VIII OLD BUSINESS**

None.

## **IX NEW BUSINESS**

None.

## **X PUBLIC COMMENTS**

None.

## **XI ADJOURN**

On motion by Mr. Beilke-McCallum and seconded by Mr. Timm, the July 18, 2014 meeting of the Iowa Council on Homelessness was adjourned at 12:00 PM.

# ***The Iowa Council on Homelessness***

The date of the next regular meeting is Friday, September, 19 2014 at 10:00AM at the Iowa Finance Authority.

## **Voting Members Present**

1. Blair Avitt, Consumer Representative
2. Al Axeen, Hawkeye Area Community Action Program (retired)
3. Zeb Beilke-McCallum, Iowa Coalition Against Domestic Violence
4. David Binner, Wells Fargo
5. David Boss, Northeast Iowa Community Action Corporation
6. Bill Brand, Iowa Department of Human Rights
7. Anne Brown, Iowa Department of Corrections
8. Ben Brustkern (Vice Chair), Cedar Valley Friends of the Family
9. Crissy Canganelli, Shelter House
10. Carrie Dunnwald, Cedar Valley Friends of the Family
11. Jane Erickson, Iowa Department on Aging
12. Marileigh Fisher, Community Housing Initiatives
13. Karin Ford, Iowa Department of Public Health
14. Donna Grgurich, Iowa Economic Development Authority
15. David Hagen, Hawkeye Area Community Action Program
16. Kristine Harris, Consumer Representative
17. Ann Hearn, Linn County Community Services
18. Karen Hyatt (alt. for Armstrong), Iowa Department of Human Services
19. Sandy Johnson, Iowa Department of Education
20. Rhonda Jordal, Family Alliance for Veterans of America
21. Barb Kellogg, North Iowa Community Action Organizatio
22. Dennis Lauterbach, Lutheran Services in Iowa
23. Stefanie Munsterman-Robinson, Cedar Rapids Civil Rights Commission
24. Wes Peterson, Iowa Finance Authority
25. Donna Phillips (Chair), Iowa Attorney General's Office
26. Amy Rawhouser, Consumer Representative
27. Nancy Schulze, Heartland Family Service
28. Ashley Schwalm, Family Resources
29. Michelle South, ACCESS
30. Bob Steben
31. Tony Timm, Central Iowa Shelter and Services
32. Roberta Wahl, Des Moines Area Community College
33. Tim Wilson, Willis Dady Emergency Shelter

## **Voting Members Absent**

1. Bob Brownell, Iowa State Association of Counties
2. Tom Lampe, Iowa Department of Public Safety
3. Reginald Schmitt, Iowa League of Cities
4. Michael Witt, Iowa Workforce Development

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## **Others Present**

1. Julie Bockenstedt, Humility of Mary Housing/Humility of Mary Shelter
2. Mitch Finn, Hawkeye Area Community Action Program
3. Erica Gluba, YWCA Clinton
4. Dee Henriquez, Primary Health Care
5. David Hicks, Youth and Shelter Services-Marshall County
6. Kristin Huinker, Youth Emergency Services and Shelter
7. Jennie Kerger, The Salvation Army
8. Barb Lamfers, Waterloo Salvation Army
9. Amber Lewis, Iowa Finance Authority
10. Susan McGuire, Center for Siouxland
11. Josh McRoberts, Iowa Finance Authority
12. Keshia Meissner, Beacon of Life
13. Crystal Meyer, North Iowa Community Action Organization
14. Roberta Milinsky, Youth and Shelter Services
15. Dennis Ostrander, Community Action Of Southeast Iowa
16. Melissa Peterson, Pathway Living Center
17. Joanie Poore, Heartland Family Service
18. Jan Rutledge, Iowa Legal Aid
19. Carrie Slagle, Waypoint Services
20. Julie Sleeper, HUD
21. Abby Thompson, Crisis Intervention Services
22. Jennifer Tibbetts, Catherine McAuley Center
23. Gary Wickersham, Institute for Community Alliances
24. Linda Wishman, ACCESS